



**Position:** Intern Manager

**Honorarium:** \$1,000

**The time commitment for this role includes:** Camp Orientation in the afternoon of Sunday 29th Sept; being at camp Monday 30 Sept - Friday 4 Oct, 8.30am - 5.30pm, and helping at the showcase on Saturday 5 October (times TBC but finished before 4pm).

We are looking for an Intern Manager for the duration of our Spring Session of our Girls Rock! Camp program. The Intern Manager is the first point of contact for our Interns. You will be someone with great leadership and delegating skills, who is able to support the Interns to complete tasks during the week. Working with the Gear Coordinator and Sound Manager, the Intern Manager will supervise Interns with setting up, packing down and moving gear throughout the day. Along with the Gear Coordinator and Sound Manager, the Intern Manager will supervise Interns with stage managing during tech rehearsal on Friday and the showcase on Saturday.

Interns are previous campers ages 16 - 18 years old, assisting with the program. They will have the chance to mentor younger campers, develop leadership skills and shadow GR!C staff and mentors, as well as running sound and stage managing the showcase. Interns are expected to model leadership behaviour by assisting adults in varying capacities, helping campers stay focused on their activities and helping move, troubleshoot and set-up gear each day.

Ideally, this role will be undertaken by a previous Girls Rock! Canberra mentor, as they will have a thorough understanding of how the program runs and what the Intern role is like. However, this is not necessary.

**Desirable expectations:**

- Ability to provide non-judgemental, safe and fair facilitation of group work for young people
- Ability to encourage young people and other mentors to express themselves as they wish
- Ability to work in partnership with other adults
- Ability to delegate tasks, keep time and demonstrate positive leadership skills
- Previously mentored at Girls Rock! Canberra and are familiar with the structure of the program and the Intern role

**Necessary criteria:**

- Have a current and valid ACT Working with Vulnerable People registration (or equivalent interstate registration) throughout the entirety of the program. This must be obtained by the applicant and provided prior to the beginning of the program.
- Hold views and values that align with those of Girls Rock! Canberra, in particular:
  - committed to inclusion and diversity; and,



- o committed to providing a safe space for women, trans and gender diverse people in which they can experiment with music and their identities free from judgement.
- Experience working with young people in a leadership capacity
- Able to lift and move heavy items
- Sound knowledge of gear and musical equipment

To apply, please send an email to [girlsrockcanberra@gmail.com](mailto:girlsrockcanberra@gmail.com), with a cover letter addressing desired and necessary criteria (a few sentences for each) and a brief CV. Applications close midnight Monday 15 July 2019.